

# INDIANIC

GROUP Pty Ltd



*'The Under Water Construction Specialist - Quality - Safety'*

4 Jessie Lee St Henderson  
Western Australia 6166

PO Box 319 Hamilton Hill  
Western Australia 6963

Ph: 08 9412 9000

Fax: 08 9412 9001

Email: [info@indianic.com.au](mailto:info@indianic.com.au)

[www.indianic.com.au](http://www.indianic.com.au)

## EQUIPMENT POLICY

(OHS-POL-008)

### FOREWORD

Indianic Group Pty Ltd ("Indianic") is committed to ensuring that the appropriate equipment is available for the required task. This includes ensuring the safety, health and wellbeing of our workforce to enable them to utilise the equipment and ensuring all equipment is serviceable and able to be utilised for each job when required. Indianic equipment encompasses equipment that is owned, hired, leased and client owned. By using serviceable, calibrated equipment, Indianic is also ensuring regulatory compliance.

Indianic is committed to ensuring the equipment is serviceable for all employees, contractors and sub-contractors by implementing an integrated Quality, Safety & Environmental System (QSE) and maintaining compliance with relevant OHS legislation and other legislative and regulatory requirements.

At Indianic, positive control over the use storage and care of equipment enables high standards and performance; which is key for our business and operations. This is the responsibility of all employees from management to workers and is essential for the success of our business.

### RESPONSIBILITIES OF INDIANIC MANAGEMENT

- Ensure that we develop and implement safe systems of work to eliminate where possible, or minimise where not possible, any potential exposure to workplace hazards to an acceptable level so far as is reasonably practicable;
- Demonstrate effective management of equipment through effective and timely consultation and communication with all workers;
- Ensure equipment is in a serviceable state so as not to unduly expose workers and other stakeholder to hazards;
- Evaluate and manage changes to processes which use equipment, to ensure that safety and environmental risks remain as low as is reasonably practicable;
- Ensure adequate provision of supervision, information, instruction and training for all workers and stakeholders;
- Ensure that all plant, equipment, vehicles and vessels are serviced, maintained and fit for purpose; and
- Provide a system for the reporting and investigation of equipment issues.

### RESPONSIBILITIES OF INDIANIC SUPERVISORS

- Ensure that they adequately supervise, instruct and train workers in their charge in the use, storage and care of equipment and ensure that all relevant work and workplace

## EQUIPMENT POLICY

(OHS-POL-008)

information is passed onto the staff and any other relevant stakeholders prior to the commencement of work;

- Ensure that Indianic policies, procedures and safe systems of work are followed at all times, and that no workers are placed at risk from hazards in the workplace;
- Ensure that all workplace hazards from equipment are identified, risk assessed and controlled prior to the commencement of work and that this information is passed onto all workers and any relevant stakeholders in a timely manner;
- Ensure that all tools, equipment, plants, vehicles, vessels and machinery are safe and fit for work purpose prior to the use of the equipment and that the relevant prestart checks are carried out and documented; and
- Report to Indianic in a timely manner as per Indianic policies and procedures any equipment failure or maintenance issues.

## RESPONSIBILITIES OF INDIANIC EMPLOYEES, CONTRACTORS AND SUB-CONTRACTORS

- Support and co-operate with Indianic in achieving our regulatory requirements;
- Use all tools, equipment and machinery in a safe manner and report any safety or defect issues immediately;
- Use and maintain provided Personal Protective Clothing and Equipment in the correct manner at all times;
- Ensure all equipment is cleaned prior to storage;
- Ensure all equipment is re-stowed on completion of daily tasks; and
- Ensure all unserviceable equipment, requiring attention is placed in the unserviceable crate with the appropriate information.

## POLICY APPROVAL AND REVIEW

- This policy has been approved by the Indianic General Manager;
- Indianic will review and update the Indianic Equipment Policy on an annual basis;
- An appointed Indianic manager will be responsible for ensuring the currency and compliance of the Indianic Equipment policy.



Michael Gray  
**Managing Director**

*\*\*This policy is reviewed and approved by the General Manager on an annual basis.*

